



**Town of Arlington, Massachusetts**  
**730 Massachusetts Ave., Arlington, MA 02476**  
**Phone: 781-316-3000**

**webmaster@town.arlington.ma.us**

## **Parks and Recreation Minutes 01/09/2001**

Tuesday, January 9, 2001

The Parks and Recreation Commission meeting came to order at 7:30 PM in the Whittemore Robbins House. Commission members in attendance included Bernice Jones, Don Vitters, Joe Carabello and Mary Tegan. Also present were Superintendent of Recreation Joseph Connelly.

### *Spy Pond Shore and Crosby RFP*

Mr. Vitters reviewed his meeting with Pat Loheed and Mr. Connelly. Mr. Vitters stated that the Commission would work with DPW to perform necessary maintenance on the park. Mr. Vitters discussed some recommendation by Pat Loheed to help improve the park. The Commission discussed the problem of Canadian Geese and possible solutions. Mr. Vitters stated that the hiring of a landscape architect would have to wait to fiscal year 2002. Mr. Vitters asked Mr. Connelly to send out the RFP for Crosby landscape design as it is currently written.

The Commission discussed writing a warrant article to ask for Town Meeting support for funding over a five-year period to allow the Park Commission to expedite their improvement plan. The Commission discussed the wording and proper presentation of the article. Mr. Connelly will draft an article and send it to the Commissioners for feedback.

Mrs. Jones stated the Commission's need to find matching funds through other sources. Mr. Vitters will talk to Mr. McClennan.

### *American Cancer Society and Avon Breast Cancer 3-Day Walk Request*

Mr. Connelly reviewed the request for Thorndike Field on May 20th and Hurd Field on June 8th and 9th. Mr. Carabello motioned to approve the request, seconded by Mrs. Tegan and approved 4-0.

### *Robbins Farm Review*

Mr. Vitters reviewed his meeting with the Friends of Robbins Farm and Andrew Leonard. Mr. Vitters stated that Andrew Leonard would be attending the February Meeting. The Commission reviewed the draft master plan. The Commission discussed the necessity of tennis courts on the site. Mr. Carabello and Mrs. Jones opposed courts on the site. Mr. Vitters reviewed the current \$800,000 cost estimate for the project.

### *Capital Project Update*

Mr. Connelly stated the Scannell Field and Hills Hill Field have been completed. Mr. Connelly stated that Magnolia Field would be back on line this spring. Mr. Connelly explained the Mr. Leonard was working on the new bid documents for Parallel Playground. Mr. Connelly stated that Thorndike Field would be used this spring and was not anticipated to go off line until fall 2001. Mr. Connelly will speak with DPW regarding Cutter Playground.

### *Field Policy Review Submitted Comments*

Mr. Connelly reviewed the submitted comments from the Town Manager and Town Counsel. Both feel that when an organization has their own liability insurance the town should be named as an additional insured. The Commission also discussed the comment from Town Counsel regarding whose authority it was to set fees. The Commission asked if Mr. Connelly received any other verbal comments. Mr. Connelly stated that no other organization has commented on the policy. The Commission discussed how the revenues would be spent. Mr. Connelly stated that it was important that besides the administration fee the revenues be used directly on field maintenance. Mr. Connelly also stated it was important to emphasize to the leagues that the \$5 per participant would not directly effect daily maintenance, but would be used for special project. Mr. Connelly gave examples such as line paint,

path sodding, fence and goal repair, etc. Mr. Connelly reminded the Commission of the January 23rd open hearing at the Town Hall Auditorium.

Field Publicity Campaign

The Commissioners discussed the process of drafting the articles and selecting the fields for topics. Mrs. Tegan suggested 30 minutes be set-aside at each meeting to draft the next article. The Commission agreed. The Commission selected the Hills Hill Field as its first article. The Commission gave Mr. Connelly highlights for the article. The Commission selected Scannell Field as it's next article. The Commission will draft this article at their next meeting.

Maintenance and Recreation Report

Mr. Connelly reviewed his fee recommendations for the 2001 summer and fall/winter season. Mr. Carabello motioned to accept the fees as proposed, seconded by Mrs. Jones, and approved 4-0.

Approval of Minutes of December 12, 2000

The Commission reviewed the minutes. Mr. Vitters amended the minutes. Mr. Carabello motioned to approve the minutes as amended, seconded by Mrs. Tegan, approved 4-0.

The Commission adjourned at 9:30 pm.

Respectfully submitted by:

\_\_\_\_\_  
Joseph J. Connelly,  
Superintendent of Recreation